

Master of Laws Application

Application for Admission to the Master of Laws Program Fordham Law School New York City

Students may be admitted for the fall or spring semester for any of our Master of Laws degrees: Banking, Corporate, and Finance Law; Intellectual Property and Information Technology Law; International Business and Trade Law; International Law and Justice; and U.S. and Comparative Law.

Application Deadlines

Spring Semester applications (January) are due by October 1.

Fall Semester applications (August) are due by March 1.

Applications will be accepted after the respective deadlines if space is available.

Applications are considered on a rolling basis. Accordingly, candidates have a better chance of being admitted if their complete applications are received in advance of the initial application deadlines.



Checklist

- Master of Laws application
- Official TOEFL or ILEC report (if applicable)
- Law school transcript
- Transcript of any other university or other institution of higher education attended
- Personal statement
- Two letters of recommendation
- Resume or curriculum vitae
- Application fee of \$70 may be made in a secure and immediate transaction at law.fordham.edu/payLLMapplicationfee. The fee may also be paid by bank draft, check, or money order payable in U.S. dollars and drawn on a U.S. bank. The fee is \$100 for applications submitted after the initial deadline.

Eligibility and Admission Criteria

U.S. applicant requirements:

- Degree from a U.S. accredited four-year college or university or its equivalent; and
- Degree from a law school accredited by the American Bar Association.

Foreign applicant requirements:

- Degree from a recognized foreign law school, law faculty, or law department that is substantially equivalent to the legal education provided by an ABA-approved law school in the United States. Such education should meet the educational requirements for admission to the practice of law in that country. Admission to the Bar of any jurisdiction may meet the eligibility criteria.

Admission to Fordham Law School's LL.M. Program is based upon the evaluation of the following criteria:

- Academic performance and class ranking (if applicable)
- Letters of reference
- English-language ability, as evidenced by performance on the TOEFL or ILEC
- Extracurricular activities
- Occupational and law-related experience and career plans
- Journal membership and/or involvement with other law-related publications

Application Procedure

Only complete applications will be reviewed by the Admissions Committee. Complete applications must contain the following:

Master of Laws Application

Please answer each of the questions on the application form. Electronic applications submitted through LSAC are strongly preferred. If you submit an electronic application, do not send a duplicate.

Official TOEFL or ILEC Report

All applicants are required to take the Test of English as a Foreign Language (TOEFL) or International Legal English Certificate (ILEC) unless they hold a university-level degree from the United States, Australia, English-speaking Canada, Ireland, New Zealand, Northern Ireland, or the United Kingdom.

Applicants are expected to attain a score of 100 on the internet-based TOEFL, 250 on the computer-based TOEFL, or 600 on the paper-based TOEFL. Applicants are required to take the TWE component of the paper-based TOEFL Test. To demonstrate sufficient fluency, applicants must attain a minimum score of 60 on the ILEC.

Applicants taking the TOEFL or ILEC are advised to schedule a test date early enough to ensure that the scores reach Fordham Law School on or before the application deadline.

Fordham Law School's TOEFL Code Number is 2264. For more information regarding test dates and fees, visit <http://www.ets.org/toefl>.

For more information on ILEC, visit www.legalenglishtest.org.

Law School and Other University Transcripts

You must submit a sealed, official transcript from each college, university, graduate, and law school attended. You should confirm with each school that the transcript shows in detail your academic record (courses taken and grade received for each), degree(s) earned, and the date(s) awarded. An official class ranking must be provided, if available. If there is no official ranking, applicants must explain their school's grading system and their academic record in relation to it.

All transcripts must be in English, and should include an explanation of the grading system. If your school does not provide an English translation of the transcript, a certified translation must be done by the consulate or by a professional agency. Foreign-trained applicants using the LSAC LL.M. Credential Assembly Service should not send duplicate transcripts to our office.

Personal Statement

Submit a typewritten 500-word personal statement describing your reasons for pursuing this graduate degree, where you plan to practice in five years, and the contributions you hope to make to the legal profession.

Letters of Recommendation

Applicants should submit two letters of recommendation. Each letter should be from someone who knows you well, and can provide a candid personalized evaluation of your potential success in the graduate program. If possible, at least one letter should be from a law professor or law school dean.

Each letter should be attached to a completed appraisal form.

Resume or Curriculum Vitae

Your resume or curriculum vitae should include your complete university educational experience, your complete employment history, and any additional academic or professional activities. Please also include references to any publications and presentations.

Application Fee

The fee for submitting an application to Fordham's LL.M. program is \$70. For applications submitted after the respective deadlines the fee is \$100. This fee is non-refundable, and is not credited toward tuition or other fees.

Master of Laws Application for Admission

Instructions

- All answers on this application must be typewritten or written legibly.
- Send the completed application form and supporting credentials, along with the non-refundable application fee payable to Fordham Law School Graduate Program.

Semester for which you are applying Spring Fall

1. Social Security Number (if applicable) _____

2. LSAC Number _____

(Foreign-trained students only if using LSAC LL.M. credential assembly service)

3. Name (exactly as it appears on your passport)

Dr./Mr./Mrs./Ms. First Middle Maiden Last

4. Mailing Address

Number and Street

City/State/Zip Country

Home Tel. No. (Area/Country and City Code/Number) Business Tel. No. (Area/Country and City Code/Number)

E-mail Cell Phone

5. Program in which you seek to enroll

- Master of Laws in Banking, Corporate, and Finance Law
- Master of Laws in Intellectual Property and Information Technology Law
- Master of Laws in International Business and Trade Law
- Master of Laws in International Law and Justice
- Master of Laws in U.S. and Comparative Law

6. Division in which you seek enrollment: Full-time Part-time

7. Please answer the following questions:

a. Date of Birth (MM/DD/YYYY) _____ b. Place of Birth _____

c. Native Language: _____

d. Citizenship (check one):

U.S. Citizen Resident Alien Non-resident Alien (enter country of citizenship) _____

8. Optional information on ethnic background (for statistical reporting purposes)

(Only U.S. citizens or permanent residents should answer)

a. Ethnicity (select only one):

Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture regardless of race) Not Hispanic or Latino

b. Race (select one or more):

American Indian or Alaska Native Asian Black or African American
 Native Hawaiian or other Pacific Islander White

9. TOEFL or ILEC information (if applicable):

a. TOEFL Score _____ Test Date _____ TOEFL Registration No. _____

If you have not already taken the TOEFL test, when do you intend to do so? Date (MM/YY) _____

b. ILEC Score _____ Test Date _____ ILEC Registration No. _____

If you have not already taken the ILEC test, when do you intend to do so? Date (MM/YY) _____

10. In which country did you receive your Bachelor of Laws or its equivalent?

11. List every college, university, professional school, or other higher institution (including law school) previously attended. A transcript of each school listed must accompany the application. Do not list high schools.

Colleges, Universities, Professional, or Trade Schools (other than law schools)	City, State, Country	Dates of Attendance (Month/Year)	Degree	Date Degree Awarded or Expected (Month/Year)	Approximate Rank in and Size of Class
Law Schools Attended	City, State, Country	Dates of Attendance (Month/Year)	Degree	Date Degree Awarded or Expected (Month/Year)	Approximate Rank in and Size of Class

12. Please list the states and countries in which you are eligible to practice law.

Bar Admission:	State(s) _____	Date Admitted _____ (MM/DD/YY)
	_____	Date Admitted _____ (MM/DD/YY)
	Country _____	Date Admitted _____ (MM/DD/YY)
	_____	Date Admitted _____ (MM/DD/YY)

13. List all LSAT scores (if you have taken the LSAT; not required for foreign students)

LSAT Score _____

Date Taken _____ (MM/YY) _____ (MM/YY) _____ (MM/YY)

14. Will it be necessary for you to be employed during the academic year while at graduate school?

Yes No If yes, how many hours do you expect to work per week? _____

15. Have you ever been convicted of a crime? Yes No

If yes, please attach a detailed explanation including the nature of the charge, date, name, and location of the court and disposition.

16. Have you ever been subject to academic or disciplinary action (e.g., probation, suspension, dismissal, warning, invitation to withdraw) from any institution attended? Yes No

If yes, please attach a detailed explanation.

17. Have you ever applied to Fordham Law School's LL.M. program before?

Yes No If yes, please indicate the year you applied.

18. I learned about the Master of Laws Program from:

- A current LL.M. student, Name: _____
- A graduate of the program, Name: _____
- A member of the Fordham Law School faculty or administration, Name: _____
- A Fordham publication (specify): _____
- Internet Web site: _____
- A general publication about law or graduate schools (specify): _____
- Other (specify): _____

19. Please attach your typewritten 500-word personal statement describing your reasons for pursuing this graduate degree, where you plan to practice in 5 years, and the contributions you hope to make to the legal profession.

20. I am submitting my transcript by mail or by LSAC/ LL.M. Credential Assembly Service

21. I am submitting my TOEFL by mail or (ETS) by LSAC/LL.M. Credential Assembly Service

By signing this application, I certify that the foregoing information is true, correct, and complete to the best of my knowledge. I understand that credentials filed in support of this application become the property of Fordham Law School and are not returnable under any circumstances to the applicant.

Signature of Applicant _____ Date _____

It is the policy of the Law School not to discriminate on the basis of sex, age, handicap, race, color, religion, or national or ethnic origin in its educational programs, admissions policies, employment policies, financial aid, or other school administered programs. This policy is enforced by federal law under Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, and section 504 of the Rehabilitation Act of 1973. Inquiries regarding compliance with these statutes may be directed to Affirmative Action Office, Fordham University, East Fordham Road, Bronx, NY 10458, or to the Director of the Office of Civil Rights, Department of Health, Education and Welfare, Washington, D.C.

Master of Laws Application for Admission

Recommendation Form

To the Applicant: The Graduate Admissions Committee requires applicants to submit two (2) letters of recommendation, including at least one from a law professor or law school dean. All appraisals must be submitted together with this Recommendation Form and must be sent directly to the Law School. All appraisals must be submitted in English.

Instructions

- Fill in your name, address, and the name of your appraiser on each form.
- Sign each waiver form.
- Self-address an appraisal envelope for each recommendation.
- Mail or deliver one form, together with a return envelope, to each person from whom you seek a recommendation, requesting that the form and the letter of recommendation be returned to you as soon as possible.
- Once the appraisals have been returned to you in the sealed envelopes, do not open them. Mail them directly to the Law School.

Recommendation (please print)

(Applicant's Name) First Middle Last

Address

Appraiser's Name

The Family Educational Rights and Privacy Act of 1974, as amended, provides applicants with the right to review the contents of this Recommendation Form unless that right is waived. Please sign and date one of the statements below:

In accordance with the Family Educational Rights and Privacy Act of 1974, I hereby waive my right of access to this Recommendation Form.

In accordance with the Family Educational Rights and Privacy Act of 1974, I do not waive my right of access to this Recommendation Form.

Applicant's Signature Date

Applicant's Signature Date

This must be signed and attached to recommendation letter.

To the Appraiser: The applicant named on this form is applying for admission to Fordham Law School's Graduate LL.M. Program and wishes to include with the application a recommendation from you. Your evaluation of the applicant will be helpful to the Graduate Admissions Committee in selecting the best candidates from a large group of well-qualified applicants. Kindly state how long you have known the applicant and in what capacity, and provide a frank appraisal of the applicant's intellectual ability and potential for success in graduate school. Add any additional information about the applicant that you believe will be helpful to the Committee. Please attach your letter to this form.

Name of Appraiser Title

Address

Signature Date

Recommendation (please print)

(Applicant's Name) First Middle Last

Address

Appraiser's Name

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Name of Appraiser

Title

Address

Signature

Date

Master of Laws Transcript Request Form

To the Applicant

This form is to be used to request an official transcript from the college or university from which you received your law degree. Kindly complete the information requested below and send this form to your college or university. This request must be mailed early enough so that the transcript will be returned to you in time to submit with your application. If you attended more than one institution, please copy this form.

To be Completed by the Applicant

Name: First

Middle

Last

School

Dates Attended

Degree & Year conferred

I hereby authorize the release of an official transcript of my academic record to the Fordham University School of Law Graduate Program.

Signature

Date

Foreign Applicants

Applicants who have graduated from a foreign undergraduate institution or law school must ensure that their transcript indicates the courses taken during study at the school, the grade received for each, an explanation of the grading system, and the student's class standing. Transcripts in a language other than English must be accompanied by a certified copy of the translation.

To the School

The above-named person is applying to the Fordham University School of Law Master of Laws Program and requests that a transcript of his or her academic record be sent to the Masters of Laws Program. Kindly enclose this together with the official transcript in an envelope. Seal the envelope and sign across the seal. Return the sealed envelope to the applicant so that it may be included with his or her application. If available, please indicate the following:

Applicant's cumulative grade point average

Cumulative rank in class

Also please provide an explanation of your grading system

The Law School Graduate Admissions Staff appreciates your cooperation in returning the transcript to the applicant since receipt of all materials together facilitates the application process. If, however, it is the policy of your school not to mail transcripts directly to the graduate, please forward it to:

Master of Laws Program
Fordham University School of Law
140 West 62nd Street, Suite 405
New York, New York 10023
U.S.A.